

**DAKOTA COUNTY
ADMINISTRATION/FINANCE/POLICY COMMITTEE OF THE WHOLE**

Meeting Minutes

June 7, 2011

Administration Center, Government Center, Conference Room 3A, Hastings, Minnesota

1. **Call To Order And Roll Call.** Commissioner Kathleen Gaylord, Chair of the Administration/Finance/Policy (AFP) Committee of the Whole, called the meeting to order at 10:47 a.m. Roll was called with the following members present:

Commissioner Joseph A. Harris, District 1
Commissioner Kathleen A. Gaylord, District 2
Commissioner Thomas A. Egan, District 3
Commissioner Nancy Schouweiler, District 4
Commissioner Liz Workman, District 5
Commissioner Paul J. Krause, District 6
Commissioner Willis E. Branning, District 7

Others present included:

Brandt Richardson, County Administrator
Karen Schaffer, County Attorney's Office
Kelly Olson, Sr. Administrative Coordinator

2. **Audience.** Commissioner Gaylord asked if there was anyone in the audience who wished to address the Committee of the Whole on an issue not on the agenda or to discuss an item on the consent agenda. No one appeared.
3. **Approval Of Agenda.** On a motion by Commissioner Egan, seconded by Commissioner Krause, the agenda was approved.
4. **Introduction Of New Employees.** Management Analyst Debra Miller introduced ICMA Fellow Ana Hernandez.

CONSENT AGENDA

On a motion by Commissioner Harris, seconded by Commissioner Egan, the consent agenda was unanimously approved as follows:

5. **Approval Of Minutes** of meeting held on May 3, 2011.
- 6.1 **Adoption Of Amendment To Classified Non-Union Employees' Post Employment Health Care Savings Plan**

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby adopts an amendment to the Classified Non-Union Post Employment Health Care Savings Plan, limiting the number of leave hours deposited therein to 100 hours per employee, effective for deposits made in January 2012.
- 7.1 **Authorization To Purchase And Upgrade Data Switches And Servers**

WHEREAS, Dakota County utilizes data switches to maintain a local area network for County business purposes; and

WHEREAS, properly working data switches are critical to maintaining a functioning network; and

WHEREAS, some data switches have reached the end of their useful life and must be replaced; and

WHEREAS, Dakota County utilizes servers to provide applications that are critical to the conduct of County business; and

WHEREAS, additional servers will provide increased fault tolerance and reduced recovery time in the event of server failure; and

WHEREAS, in addition to data switches and servers, the County must purchase four additional software licenses; and

WHEREAS, Dakota County has entered into a cooperative purchasing agreement with the State of Minnesota, which allows the County to make direct purchases from vendors under contract with the State of Minnesota; and

WHEREAS, the State of Minnesota does not have a contract with CPS Technologies, Inc., which is the sole vendor of Radware Throughput Licenses; and

WHEREAS, funding is available from the Information Technology Major Equipment Fund.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Information Technology Director to enter into contracts to purchase data switch upgrades from CDW, Inc. (State of Minnesota contract #436463) in the amount of \$200,558.21, server software from SHI International Corp (State of Minnesota contract #436392) in the amount of \$134,064.00, servers from Hewlett-Packard Development Company, L.P. (State of Minnesota contract #432981) in the amount of \$76,950.00, and licenses from Evolving Solutions, Inc. (State of Minnesota contract #436390), subject to approval as to form by the County Attorney's Office; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Information Technology Director to enter into a contract to purchase a Radware Throughput License from CPS Technologies, Inc., in the amount of \$14,962.50, subject to approval as to form by the County Attorney's Office.

REGULAR AGENDA

8.1 Approval To Implement Guiding Principles For Dakota County Broadband Projects. Information Technology Manager James Strommer presented this item.

On a motion by Commissioner Harris, seconded by Commissioner Krause, the following resolution was unanimously recommended to the County Board:

WHEREAS, there is a continuing need to develop a broadband networks within Dakota County; and

WHEREAS, there is interest in developing broadband collaboratively with other public entities as well as private partnerships; and

WHEREAS, there is currently no defined framework for the development of broadband networks within Dakota County.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby adopts the methods described in "Guiding Principles for Dakota County Broadband Projects" as guidelines for the development of County developed broadband networks as presented to the Administration/Finance/Policy Committee of the Whole on June 7, 2011.

8.2 Update On 2010/2011 High Performance Partnership "Reset" Process. Office of Planning and Analysis Manager Heidi Welsh presented this item. This item was for information only; no action was requested.

9 County Administrator's Report. The County Administrator's report followed.

10. Adjournment. On a motion by Commissioner Schouweiler, seconded by Commissioner Workman, the meeting was adjourned at 11:17 a.m.

Respectfully submitted,

Kelly D. Olson
Senior Administrative Coordinator to the Board