

AGENDA

Dakota County Board of Commissioners Administration/Finance/Policy Committee of the Whole

July 12, 2011
9:30 a.m.

(or following County Board Meeting)

Conference Room 3A, Third Level, Administration Center, Government Center, Hastings, MN

1. **Call To Order And Roll Call**

Note: Any action taken by this Committee of the Whole constitutes a recommendation to the County Board.

2. **Audience**

Anyone in the audience wishing to address the Committee on an item not on the agenda or an item on the consent agenda may come forward at this time. Comments are limited to five minutes.

3. **Approval Of Agenda** (Additions/Corrections/Deletions)

4. **Introduction Of New Employees**

CONSENT AGENDA

5. **Approval Of Minutes** of meeting held June 7, 2011..... 2

6. **Operations, Management And Budget**

6.1 *Information Technology* – Authorization To Purchase Storage Area Network (SAN) Hardware..... 5

6.2 *Information Technology* – Authorize Upgrade To Voice Over Internet Protocol (VoIP) Telephone System .. 9

REGULAR AGENDA

7. **County Board/County Administration**

7.1 *County Administration* – INFORMATION - Impact Of State Shutdown On Dakota County 14

8. **County Administrator's Report**

9. **Adjournment**

The next scheduled meeting is Tuesday, August 2, 2011, at 9:30 a.m.
in Conference Room 3A, Administration Center, Government Center, Hastings

For more information, call 651-438-4417.

Dakota County Administration/Finance/Policy Committee of the Whole meeting agendas are available online at
<http://www.co.dakota.mn.us/CountyGovernment/CountyBoard/AFPCalendar/default.htm>

**DAKOTA COUNTY
ADMINISTRATION/FINANCE/POLICY COMMITTEE OF THE WHOLE**

Meeting Minutes

June 7, 2011

Administration Center, Government Center, Conference Room 3A, Hastings, Minnesota

1. **Call To Order And Roll Call.** Commissioner Kathleen Gaylord, Chair of the Administration/Finance/Policy (AFP) Committee of the Whole, called the meeting to order at 10:47 a.m. Roll was called with the following members present:

Commissioner Joseph A. Harris, District 1
Commissioner Kathleen A. Gaylord, District 2
Commissioner Thomas A. Egan, District 3
Commissioner Nancy Schouweiler, District 4
Commissioner Liz Workman, District 5
Commissioner Paul J. Krause, District 6
Commissioner Willis E. Branning, District 7

Others present included:

Brandt Richardson, County Administrator
Karen Schaffer, County Attorney's Office
Kelly Olson, Sr. Administrative Coordinator

2. **Audience.** Commissioner Gaylord asked if there was anyone in the audience who wished to address the Committee of the Whole on an issue not on the agenda or to discuss an item on the consent agenda. No one appeared.
3. **Approval Of Agenda.** On a motion by Commissioner Egan, seconded by Commissioner Krause, the agenda was approved.
4. **Introduction Of New Employees.** Management Analyst Debra Miller introduced ICMA Fellow Ana Hernandez.

CONSENT AGENDA

On a motion by Commissioner Harris, seconded by Commissioner Egan, the consent agenda was unanimously approved as follows:

5. **Approval Of Minutes** of meeting held on May 3, 2011.
- 6.1 **Adoption Of Amendment To Classified Non-Union Employees' Post Employment Health Care Savings Plan**

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby adopts an amendment to the Classified Non-Union Post Employment Health Care Savings Plan, limiting the number of leave hours deposited therein to 100 hours per employee, effective for deposits made in January 2012.

- 7.1 **Authorization To Purchase And Upgrade Data Switches And Servers**

WHEREAS, Dakota County utilizes data switches to maintain a local area network for County business purposes; and

WHEREAS, properly working data switches are critical to maintaining a functioning network; and

WHEREAS, some data switches have reached the end of their useful life and must be replaced; and

WHEREAS, Dakota County utilizes servers to provide applications that are critical to the conduct of County business; and

WHEREAS, additional servers will provide increased fault tolerance and reduced recovery time in the event of server failure; and

WHEREAS, in addition to data switches and servers, the County must purchase four additional software licenses; and

WHEREAS, Dakota County has entered into a cooperative purchasing agreement with the State of Minnesota, which allows the County to make direct purchases from vendors under contract with the State of Minnesota; and

WHEREAS, the State of Minnesota does not have a contract with CPS Technologies, Inc., which is the sole vendor of Radware Throughput Licenses; and

WHEREAS, funding is available from the Information Technology Major Equipment Fund.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Information Technology Director to enter into contracts to purchase data switch upgrades from CDW, Inc. (State of Minnesota contract #436463) in the amount of \$200,558.21, server software from SHI International Corp (State of Minnesota contract #436392) in the amount of \$134,064.00, servers from Hewlett-Packard Development Company, L.P. (State of Minnesota contract #432981) in the amount of \$76,950.00, and licenses from Evolving Solutions, Inc. (State of Minnesota contract #436390), subject to approval as to form by the County Attorney's Office; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Information Technology Director to enter into a contract to purchase a Radware Throughput License from CPS Technologies, Inc., in the amount of \$14,962.50, subject to approval as to form by the County Attorney's Office.

REGULAR AGENDA

8.1 **Approval To Implement Guiding Principles For Dakota County Broadband Projects.**

Information Technology Manager James Strommer presented this item.

On a motion by Commissioner Harris, seconded by Commissioner Krause, the following resolution was unanimously recommended to the County Board:

WHEREAS, there is a continuing need to develop a broadband networks within Dakota County; and

WHEREAS, there is interest in developing broadband collaboratively with other public entities as well as private partnerships; and

WHEREAS, there is currently no defined framework for the development of broadband networks within Dakota County.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby adopts the methods described in "Guiding Principles for Dakota County Broadband Projects" as guidelines for the development of County developed broadband networks as presented to the Administration/Finance/Policy Committee of the Whole on June 7, 2011.

8.2 **Update On 2010/2011 High Performance Partnership "Reset" Process.** Office of Planning and Analysis Manager Heidi Welsh presented this item. This item was for information only; no action was requested.

9 **County Administrator's Report.** The County Administrator's report followed.

10. **Adjournment.** On a motion by Commissioner Schouweiler, seconded by Commissioner Workman, the meeting was adjourned at 11:17 a.m.

Respectfully submitted,

Kelly D. Olson
Senior Administrative Coordinator to the Board

6.1 - Authorization To Purchase Storage Area Network (S A N) Hardware

Meeting Date: 7/12/11
 Item Type: Consent-Action
 Division: OPERATIONS, MANAGEMENT, AND BUDGET
 Department: Information Technology
 Contact: Anita Scott Telephone:651-438-4368
 Prepared by: Anita Scott
 Reviewed by: N/A N/A

Fiscal/FTE Impact:
 None
 Amount included in current budget
 Budget amendment requested
 FTE included in current complement
 New FTE(s) requested
 Other

PURPOSE/ACTION REQUESTED

- Authorization to purchase Storage Area Network Hardware to support County computer systems.

SUMMARY

On March 24, 2011, Dakota County's computer systems were corrupted by a routine software patch applied by our storage area network (SAN) vendor (Xiotech Corporation). In response to the incident Xiotech installed 4 replacement ISE 5000 SAN units at Dakota County to assist in the recovery of our computer systems. As compensation for the computer systems disruption Xiotech Corporation has given Dakota County the option to purchase the 4 replacement ISE 5000 SAN units at below Xiotech's manufacturer purchase price of \$100,000. In addition, they have offered 100 hours of professional services at no charge to Dakota County. Additional SAN units will be needed when the mainframe computer is removed from the network in 2012.

As directed by the Board on June 21, 2011 Dakota County IT contacted Xiotech and requested that they reduce their original \$100,000 quote for the 4 replacement ISE 5000 SAN units. Xiotech responded with a new quote at a cost of \$98,000 for the units (See Exhibit A). The market value of the 4 replacement ISE 5000 SAN with installation and maintenance is \$238,512, and the market value of the professional services is \$20,825, bringing the total market value to \$259,337. Xiotech Corporation is offering a discount of \$161,337 off the total market value of the SAN and professional services. See Exhibit A.

The total purchase price will be \$104,737.50, including sales tax. This price is based on the recent quote from Xiotech Corporation. See Exhibit A.

EXPLANATION OF FISCAL/FTE IMPACT

Funds for the ISE 5000 SAN purchase will be from the Information Technology Major Equipment Fund. The IT Major Equipment Fund currently has a balance of approximately \$491,167. After this purchase, the balance will be approximately \$386,429.50.

Supporting Documents:
Exhibit A: Xiotech incident response

Previous Board Action(s):
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RESOLUTION

Authorization To Purchase Storage Area Network (S A N) Hardware

WHEREAS, on March 24, 2011, Dakota County's computer systems were corrupted by a software patch applied by Xiotech Corporation; and

WHEREAS, in response to the incident, Xiotech Corporation installed 4 replacement ISE 5000 Storage Area Network (SAN) units at Dakota County; and

WHEREAS, as compensation for the computer systems disruption, Xiotech Corporation has given Dakota County the option to purchase the 4 replacement SAN units at below market value; and

WHEREAS, Xiotech Corporation has also offered 100 hours of professional services at no charge to Dakota County; and

WHEREAS, the market value of the 4 replacement ISE 5000 SAN with installation and maintenance is \$238,512 and the market value of the professional services is \$20,825; and

WHEREAS, the total market value of the compensation is \$259,337; and

WHEREAS, Xiotech Corporation is offering a \$161,337 discount off the market value; and

WHEREAS, additional SAN units are needed to prepare for removing the mainframe computer from the network in 2012, and funding is available from the Information Technology Major Equipment Fund; and

WHEREAS, the specified 4 replacement ISE 5000 SAN units are available for purchase from Xiotech Corporation.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Information Technology Director to purchase 4 ISE 5000 SAN units with installation and maintenance and 100 hours of professional services from Xiotech Corporation at a total cost of \$104,737.50.

<p>Administrator's Comments:</p> <p><input checked="" type="checkbox"/> Recommend Action</p> <p><input type="checkbox"/> Do Not Recommend Action</p> <p><input type="checkbox"/> Reviewed--No Recommendation</p> <p><input type="checkbox"/> Reviewed--Information Only</p> <p><input type="checkbox"/> Submitted at Commissioner Request</p> <p><i>Brandt Richardson</i> County Administrator</p>	<p>Reviewed by (if required):</p> <p><input checked="" type="checkbox"/> County Attorney's Office</p> <p><input type="checkbox"/> Financial Services</p> <p><input type="checkbox"/> Risk Management</p> <p><input type="checkbox"/> Employee Relations</p> <p><input type="checkbox"/> Information Technology</p> <p><input type="checkbox"/> _____</p>
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ATTACHMENT A

To:
 Scott, Anita
 Dakota County
 1590 Highway 55
 Hastings, MN 55033-2343
 Email: anita.scott@co.dakota.mn.us
 Phone:

Quote Date: 06/22/2011
 Quote Number: 4009366

4 - ISE's (8 - 9.6TB Datapacs)					
SSN: None WSCA Contract No. 441945 System					
Qty	Name	Part Number	List Price	Unit Price	Extended Price
4	ISE Storage Blade Chassis Includes 1 ISE Storage Blade Chassis with 2 Fibre Channel host ports, power cords, bezel, rail kit, and accessory kit. Holds up to 2 DataPacs.	800864-000	\$12,500.00	\$6,250.00	\$25,000.00
Cables					
Qty	Name	Part Number	List Price	Unit Price	Extended Price
8	Cable - 5' Ethernet Cable	840133-000	\$20.00	\$10.00	\$80.00
8	Cable - 5m LC Duplex/LC Duplex Fiber Optic Patch Cord Cable - 5m LC Duplex/LC Duplex Fiber Optic Patch Cord	840056-000	\$108.00	\$54.00	\$432.00
Media & Enclosures					
Qty	Name	Part Number	List Price	Unit Price	Extended Price
8	ISE Storage Blade 9.6 TB/10.2 Datapac	800972-000	\$50,000.00	\$25,000.00	\$200,000.00
Software					
Qty	Name	Part Number	List Price	Unit Price	Extended Price
4	ISE Manager - Volume Band 1 (Per ISE) Pricing per ISE based on purchase of 1-4 new licenses.	210123-000	\$1,667.00	\$833.00	\$3,332.00
Professional Services					
Qty	Name	Part Number	List Price	Unit Price	Extended Price
1	Block time: 4 hours Assistance for up to four hours	000146-000	\$1,667.00	\$833.00	\$833.00
12	Block Time: 8 hours Assistance for up to eight hours	020002-000	\$3,333.00	\$1,666.00	\$19,992.00
4	ISE Storage Blade - Installation Xitech installation of one Intelligent Storage Element and up to 2 DataPacs. A Statement of Work may be found at https://xone.xitech.com/support/Statements_of_Work/Emprise_5000_Installation_SOW.aspx and is included here by reference.	000229-000	\$4,083.33	\$2,042.00	\$8,168.00
Maintenance					
Qty	Name	Part Number	List Price	Unit Price	Extended Price
1	Intelligent Storage Element - 5 Year Hardware Warranty Intelligent Storage Element 5 Year Hardware Warranty (covers all ISE quoted in this section)	020171-001	\$0.00	\$0.00	\$0.00
1	Intelligent Storage Element - Software Maintenance - remainder of 1st year Intelligent Storage Element- Software Maintenance - remainder of 1st year. Extends initial ISE Software warranty to 12 months (pricing reflects coverage for all ISE quoted in this section)	020171-005	\$2,999.88	\$1,500.00	\$1,500.00
1	Intelligent Storage Element - Software Warranty (90 Days) Intelligent Storage Element Software Warranty for 90 Days (covers all ISE quoted in this section)	020171-004	\$0.00	\$0.00	\$0.00
Configuration Total:					\$259,337.00

Quote Subtotal: \$259,337.00

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Quotation Discounts	
Xiotech Discount	\$140,512.00
Professional Service Hours Discount	\$20,825.00
Quote Discount:	\$161,337.00
Quote Total:	\$98,000.00

DocCon# 00000000-00002100 CID: 502095 - 592061

Terms and Conditions

Please reference the Quote Number (4009366) at the top of this quotation in your purchase order. Offer valid 30 days from Quote Date. Payment Terms are Net-30. Taxes, duties, shipping and similar costs not included unless otherwise stated above.

This quote and any sale of the Products and Services described herein is subject to Xiotech's standard Terms and Conditions of Sale, which are included herein by reference, and which may be found at

<http://www.xitech.com/TandC/20100603>

6.2 - Authorize Upgrade To Voice Over Internet Protocol (Vo I P) Telephone System

Meeting Date: 7/12/11
 Item Type: Consent-Action
 Division: OPERATIONS, MANAGEMENT, AND BUDGET
 Department: Information Technology
 Contact: Michael Baumgartner Telephone: 651-438-4574
 Prepared by: Michael Baumgartner
 Reviewed by: N/A N/A

Fiscal/FTE Impact:
 None
 Amount included in current budget
 Budget amendment requested
 FTE included in current complement
 New FTE(s) requested-N/A
 Other

PURPOSE/ACTION REQUESTED

Authorize purchases to upgrade and maintain Dakota County telephone system to voice –over- internet- protocol (VoIP) system and to lease session initiation protocol (SIP) trunking for fiber optic access to the VoIP telephone system.

SUMMARY

The current Dakota County telephone system was purchased in 1995, although it has gone through numerous hardware and software upgrades since that time. Telephone technology has changed dramatically during the intervening years as well. The County’s current telephone system cannot take advantage of many of the new telephone system capabilities. The current handsets have been out of manufacture for several years.

One major change has been the development of digital telephone architecture, which uses internet protocol for routing and uses the same network which installed personal computers use for access to the handsets. The County’s current system is an analog system which uses PBXs for routing and dedicated telephone lines within each building for access to the handsets.

The Information Technology (IT) Department has worked with its telephone system maintenance vendor, Transcend United Technologies, LLC, to upgrade the County telephone system to VoIP. This upgrade would include replacement of the current PBX system and handsets with VoIP routing components and handsets, together with the software that operates the system as a whole. The software upgrade would include E911 software, which enables the public safety answering point to identify the location of a handset from which a 911 call is being made. The current PBX in Hastings, the CallPilot telephone messaging server, will be retained for the present time, in order to avoid the need to immediately reconfigure the extremely complex and numerous messaging configurations on that server. By replacing the current 2644 Nortel handsets with handsets purchased from the same manufacturer that acquired Nortel (Avaya), the County is able to retain the handset device licenses at no cost. Transcend United Technologies, LLC will oversee the migration to the upgraded system and will continue to provide maintenance to that system. Transcend’s annual fee will rise from the current \$95,494/year to \$124,104 for the first year and \$111,600 for years 2 and 3.

The upgrade of the VoIP components enables the Information Technology Department to replace the current analog T1 trunks with Session Initiation Protocol (SIP) trunks which reduces access charges for trunks, 800 service, and long distance by \$403,707.12 over three years. See Attachment A.

EXPLANATION OF FISCAL/FTE IMPACT

The purchase of VoIP components, E911 software and professional services from Transcend United Technologies, LLC at a price not to exceed \$323,934.67, including sales tax, will be funded from Countywide Budget Incentive Program (BIP). Three years of maintenance purchased from Transcend United Technologies, LLC for \$370,900, will be funded through the Information Technology operating budget. The handsets, purchased from Transcend United Technologies, LLC for \$470,900, including sales tax, will be funded through departmental BIP funds (Attachment B). The three-year SIP lease (including trunking, 800 service and long distance) with Frontier Communications Corporation will be \$220,000 (\$73,000/year), funded through the Information Technology Department operating budget.

Supporting Documents:

Attachment A: Transcend/AVAYA VoIP Costs
Attachment B: Handset Purchase details

Previous Board Action(s):

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RESOLUTION

Authorize Upgrade To Voice Over Internet Protocol (Vo I P) Telephone System

WHEREAS, the County's current telephone system is sixteen years old and should be upgraded to be able to take advantage of new telephone technologies; and

WHEREAS, the Information Technology Department recommends that the majority of the current PBX telephone system with a voice-over-internet-protocol (VoIP) telephone system; and

WHEREAS, the Information Technology Department has developed a proposed upgrade to VoIP that is reasonable in cost and which will result in a cost savings of \$403,707 over three years; and

WHEREAS, the Information Technology Department recommends that Transcend United Technologies, LLC be engaged to install, configure and maintain the VoIP telephone system, with VoIP components and handsets acquired from Avaya, the successor company to Nortel; and

WHEREAS, the current method of connecting to VoIP telephone systems is session initiative protocol (SIP), a fiber optic technology; and

WHEREAS, of the two companies with SIP capacity to serve the Western Service Center and the Northern Service Center, Information Technology recommends a lease with Frontier Communications Corporation, on the basis of its low quote.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Director of Information Technology to execute an agreement with Transcend United Technologies, LLC for the acquisition of VoIP components, handsets and associated software and for the installation and configuration of the VoIP telephone system, in an amount not to exceed \$794,835 (including sales tax), subject to approval as to form by the County Attorney's Office; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Director of Information Technology to execute an agreement with Transcend United Technologies, LLC for three years of maintenance of the VoIP telephone system, in an amount not to exceed \$370,900, subject to approval as to form by the County Attorney's Office; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Director of Information Technology to execute a three-year lease of SIP trunking from Frontier Communications Corporation, in an amount not to exceed \$220,000, subject to approval as to form by the County Attorney's Office.

Administrator's Comments:

- Recommend Action
- Do Not Recommend Action
- Reviewed—No Recommendation
- Reviewed—Information Only
- Submitted at Commissioner Request

Brandt Richardson
County Administrator

Reviewed by (if required):

- County Attorney's Office
- Financial Services
- Risk Management
- Employee Relations
- Information Technology
-

Transcend/AVAYA VoIP Costs

ATTACHMENT *1A*

Capital Investment	Capital	Sales Tax (6.875%)	Totals
VoIP Phones	\$498,445.00		
District courts contribution	-\$57,872.56	\$440,572.44	\$30,289.36
Department BIP for Phones		-\$440,572.44	
VoIP Equipment	\$250,216.00		
District Courts Contribution	-\$68,357.23	\$181,858.77	\$12,502.79
E911 Purchase		\$121,238.00	\$8,335.11
Total Capital	\$303,096.77	\$20,837.90	\$323,934.67

Operating Expenses	Year 1	Year 2	Year 3	
Transcend/AVAYA	\$124,104.00	\$101,147.00	\$101,147.00	
E911	\$0.00	\$10,453.00	\$10,453.00	
Yearly Total	\$124,104.00	\$111,600.00	\$111,600.00	\$347,304.00

ROI:	Year 1	Year 2	Year 3	Total
2010 Voice Line Charges	\$ 261,232.00	\$ 261,232.00	\$ 261,232.00	
2010 Voice Long distance	\$ 11,389.00	\$ 11,389.00	\$ 11,389.00	
2010 Voice Maintenance	\$ 119,596.00	\$ 119,596.00	\$ 119,596.00	
Total Voice Charges:	\$ 392,217.00	\$ 392,217.00	\$ 392,217.00	\$ 1,176,651.00

SIP,800,Long Distance	\$101,727.96	\$101,727.96	\$101,727.96	
Misc Line Charges	\$40,152.00	\$40,152.00	\$40,152.00	
Voice/E911 Maint	\$124,104.00	\$111,600.00	\$111,600.00	
Total Voice Charges:	\$265,983.96	\$253,479.96	\$253,479.96	\$772,943.88

Savings	\$ 126,233.04	\$ 138,737.04	\$ 138,737.04	\$ 403,707.12
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ATTACHMENT B

	Phone Count	Unit cost = \$188.51	Phone cost	Dept total
Admin				\$8,671.46
Admin	11		\$2,073.61	
Communications	8		\$1,508.08	
ER	25		\$4,712.75	
FS	2		\$377.02	
CJINN	8		\$1,508.08	\$1,508.08
Community Service Division				\$216,220.97
Administration	49		\$9,236.99	
CC	245		\$46,184.95	
E&EA	348		\$65,601.48	
Public Health	174		\$32,800.74	
Social Services	317		\$59,757.67	
U of M Extension	0		\$0.00	
Veterans	14		\$2,639.14	
Elected Officials				\$47,693.03
Board of Commissioners	7		\$1,319.57	
Sheriff	135		\$25,448.85	
County Attorney	111		\$20,924.61	
Operations, Management, and Budget				\$19,605.04
Administration	4		\$754.04	
I.T.	21		\$3,958.71	
OPA	12		\$2,262.12	
Operations Management	67		\$12,630.17	
Physical Development				\$26,014.38
Administration	26		\$4,901.26	
Community Development Agency	0		\$0.00	
Environmental Management	18		\$3,393.18	
Office of GIS	7		\$1,319.57	
Parks	28		\$5,278.28	
Soil and Water	0		\$0.00	
Survey	8		\$1,508.08	
Transportation	31		\$5,843.81	
Water Resources	20		\$3,770.20	

Public Service and Revenue			\$28,465.01
Administration	7	\$1,319.57	
Assessors	40	\$7,540.40	
County Fair/Ag Society	0	\$0.00	
Historical Society	0	\$0.00	
Law Library	4	\$754.04	
Library, Galaxie	28	\$5,278.28	
Property Tax and Records	56	\$10,556.56	
Service and License Centers	16	\$3,016.16	
State Deed & State Hired	32	\$6,032.32	\$6,032.32
1st Judicial District and Courts	307	\$57,872.57	
District Court Contribution		-\$57,872.57	\$0.00
Replace Current Nortel/Avaya Telephones	501	\$94,443.51	\$94,443.51

7.1 - Impact Of State Shutdown On Dakota County

Meeting Date: 7/12/11
Item Type: Regular-Information
Division: COUNTY BOARD/COUNTY ADMINISTRATION
Department: County Administration
Contact: Brandt Richardson Telephone:651-438-4528
Prepared by: Catherine Durham
Reviewed by: N/A N/A

Fiscal/FTE Impact:

- None
- Amount included in current budget
- Budget amendment requested
- FTE included in current complement
- New FTE(s) requested
- Other

PURPOSE/ACTION REQUESTED

To inform the Committee of the impacts of the state shutdown on Dakota County.

SUMMARY

The state government shutdown has impacted our operations, as well as Dakota County residents. Staff have worked diligently to identify those services and programs that are currently being impacted and to determine what, if any, actions the County should take as a result. During this informational item, staff will update the Committee on the issues and consequences of the state shutdown. Materials will be distributed at the meeting.

EXPLANATION OF FISCAL/FTE IMPACT

Staff is currently evaluating the fiscal impact of the shutdown and will update the Committee once the final impact is known.

Supporting Documents:

Previous Board Action(s):

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RESOLUTION

Informational item only; no action requested.

Administrator's Comments:

- Recommend Action
- Do Not Recommend Action
- Reviewed—No Recommendation
- Reviewed—Information Only
- Submitted at Commissioner Request

Reviewed by (if required):

- County Attorney's Office
- Financial Services
- Risk Management
- Employee Relations
- Information Technology

Brandt Richardson
County Administrator
