

**COMMUNITY SERVICES COMMITTEE
OF THE WHOLE**

**Minutes of the Meeting
Tuesday May 10, 2011
9:00 a.m.**

Room L139, Western Service Center

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 9:00 a.m. by the Chair, Commissioner Liz Workman. Those in attendance:

Commissioner Joseph A. Harris
Commissioner Kathleen A. Gaylord
Commissioner Thomas Egan
Commissioner Nancy Schouweiler
Commissioner Liz Workman
Commissioner Paul J. Krause
Commissioner Willis E. Branning

Also in attendance: Brandt Richardson, County Administrator; Kelly Harder, Community Services Division Director; and Jay Stassen, County Attorney's Office.

2. REPORTS

There were no reports.

3. INTRODUCTIONS

There were no introductions.

4. AUDIENCE

Chair Workman asked if anyone in the audience wished to address the Committee on an item not on the agenda or if anyone wished to discuss an item on the Consent Agenda. No one appeared.

5. APPROVAL OF AGENDA

Moved by Commissioner Egan, seconded by Commissioner Gaylord, and passed on a 7-0 vote to approve the agenda.

6. CONSENT AGENDA

Moved by Commissioner Harris, seconded by Commissioner Krause, and passed on a 7-0 vote to approve the consent agenda.

6.1 Minutes of the April 12, 2011 Community Services Committee of the Whole Meeting

6.2 Ratification Of Grant Applications For Workforce Investment Act Youth Program And Minnesota Youth Program 2011 Plans, Authorization To Execute Grant Agreements, And Authorization To Execute Related Contracts

WHEREAS, the federal Workforce Investment Act (WIA) of 1998 requires local service areas to provide services to low-income, at-risk youth in order to promote educational and employment success; and

WHEREAS, the State of Minnesota Department of Employment and Economic Development (DEED) fulfills this requirement through grants to local governments for a WIA Youth Program and a Minnesota Youth Program; and

WHEREAS, the WIA Youth grant is allocated between Dakota and Scott Counties based on the DEED formula and the MYP grant allocation is Dakota County specific; and

WHEREAS, a Request for Proposals (RFP) was issued on December 28, 2009, for WIA Youth and MYP services; and

WHEREAS, by Resolution No. 10-180 (April 6, 2010), the County Board authorized execution of contracts with HIRED to provide WIA Youth services, and with Tree Trust to provide MYP services for the period of April 1, 2010, through March 31, 2011; and

WHEREAS, staff recommends the County Board ratify the submission of grant applications for the WIA Youth Program and MYP 2011 Plans to DEED; and

WHEREAS, staff recommends the County Board authorize the execution of the WIA Youth and MYP grant agreements with DEED in the amounts of the grants awarded; and

WHEREAS, staff recommends the County Board authorize execution of contracts with HIRED to provide WIA Youth Program services and with Tree Trust to provide MYP services, in an amount not to exceed the grant award, less 10%, for the period of April 1, 2011, through March 31, 2012; and

WHEREAS, the 2011 Employment and Economic Assistance budget includes funding for these programs at the 2010 funding level.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby ratifies the submission of grant applications to DEED for the WIA Youth Program and MYP 2011 Plans; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to execute the WIA Youth Program and MYP grant agreements with DEED in the amount of the grants awarded, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to execute a contract with HIRED to provide WIA Youth Program services in an amount not to exceed the grant award, less 10%, for the period of April 1, 2011 through March 31, 2012, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to execute a contract with Tree Trust to provide Minnesota Youth Program (MYP) services in an amount not to exceed the grant award, less 10%, for the period of April 1, 2011, through March 31, 2012, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contracts, consistent with the approved WIA Youth Program and MYP 2011 plans, to accept additional funding, alter the number and types of clients served, types of services provided, reporting requirements, contract amount and contract term, consistent with County contracting policies, subject to the approval of the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That staff will return to the County Board to request a budget amendment, if needed, upon official notification of the grant awards; and

BE IT FURTHER RESOLVED, That these contracts shall contain a provision that allows the County to immediately terminate the contracts in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amounts due.

6.3 Ratification Of Tyco Electronics Special Dislocated Worker Project Submitted To Minnesota Department Of Employment And Economic Development And Authorization To Amend 2011 Employment And Economic Assistance Budget

WHEREAS, a Request for Information was issued on February 23, 2011, asking interested service providers to provide information to Tyco Electronics regarding their interest in providing Dislocated Worker Services; and

WHEREAS, Tyco Electronics employees selected Dakota-Scott Workforce Services to provide Dislocated Worker Services; and

WHEREAS, staff submitted a grant application to Minnesota Department of Employment and Economic Development for Tyco Electronics in the amount of up to \$750,000 for the anticipated period of April 1, 2011, through March 31, 2013.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby ratifies the Tyco Electronics grant application to the Minnesota Department of Employment and Economic Development in the amount of up to \$750,000 for the anticipated period of April 1, 2011, through March 31, 2013; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a grant agreement, upon grant receipt, with the Minnesota Department of Employment and Economic Development in the amount of the grant awarded, for the anticipated period of April 1, 2011 through March 30, 2013, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Employment and Economic Assistance/Workforce Services budget is hereby amended as follows:

EXPENSE	
Direct Program	\$686,250
TOTAL EXPENSE	\$686,250
REVENUE	
DEED	\$750,000
Increase in Fund Balance	(\$63,750)
TOTAL REVENUE	\$686,250

6.4 Ratification Of Smead Manufacturing Special Dislocated Worker Project Submitted To Minnesota Department Of Employment And Economic Development And Authorization To Amend 2011 Employment And Economic Assistance Budget

WHEREAS, a Request for Information was issued on March 31, 2011, asking interested service providers to provide information to Smead Manufacturing regarding their interest in providing Dislocated Worker Services; and

WHEREAS, Smead Manufacturing employees selected Dakota-Scott Workforce Services to provide Dislocated Worker Services; and

WHEREAS, staff submitted a grant application to Minnesota Department of Employment and Economic Development for Smead Manufacturing in the amount of up to \$245,630 for the anticipated period of April 5, 2011, through March 31, 2013.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby ratifies the submission of a Smead Manufacturing grant application to Minnesota Department of

Employment and Economic Development in the amount of up to \$245,630 for the anticipated period of April 5, 2011, through March 31, 2013; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a grant agreement, upon receipt, with the Minnesota Department of Employment and Economic Development in the amount of the grant awarded, for the anticipated period of April 5, 2011 through March 30, 2013, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Employment and Economic Assistance/Workforce Services budget is hereby amended as follows:

EXPENSE	
Direct Program	\$221,067
TOTAL EXPENSE	\$221,067

REVENUE	
DEED	\$245,630
Increase in Fund Balance	(\$24,567)
TOTAL REVENUE	\$221,067

6.5 Proclamation Of Emergency Medical Services Week And Recognition Of Accomplishments Of Dakota County Emergency Medical Services Advisory Council

WHEREAS, the Dakota County Board of Commissioners acts as the Community Health Board and has responsibility to support efforts to prevent disease and disability, and to promote and protect the health and safety of County residents; and

WHEREAS, the Dakota County Board of Commissioners has accepted the framework for a coordinated Emergency Medical Services system in Dakota County; and

WHEREAS, the County Board established the Emergency Medical Services Advisory Council's membership, structure, and advisory role to the Public Health Director; and

WHEREAS, emergency medical services is a vital public service; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week; and

WHEREAS, May 15-21, 2011 has been declared National Emergency Medical Services Week. NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby declares May 15-21, 2011, as Emergency Medical Services Week in Dakota County.

6.6 Authorization To Transfer Budgeted Expenses And Revenues From Public Health Waiver Program Budget To Social Services Waiver Program Budget

WHEREAS, staff in Public Health and Social Services Waiver programs has been working as a virtual unit for the past ten years and teams have been created to include staff from both departments; and

WHEREAS, these activities are currently spread between two separate departmental budgets; and

WHEREAS, the Minnesota Department of Human Services (DHS) is developing a new assessment tool that will be used for screening clients to determine eligibility for all Waivers and Personal Care Attendants; and

WHEREAS, DHS reforms will require the creation of new multi-disciplinary teams for certified assessment, as well as intake/access functions; and

WHEREAS, transitioning these staff from Public Health to Social Services will alleviate issues created by having staff divided between two departments and offer greater flexibility in the management of these multi-disciplinary teams; and

WHEREAS, having all waiver budget funding in one department will yield greater fiscal flexibility, ease reporting internally and to the State, and simplify administrative decisions with stakeholders.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby amends the 2011 Public Health and Social Services budgets as follows:

Public Health Budget

EXPENSE: (\$1,147,482.99)
REVENUE: (\$3,776,236.00)
FTE: (35.34)

Social Services Budget

EXPENSE: \$1,147,482.99
REVENUE: \$3,776,236.00
FTE: 35.34

6.7 Distribution Of Funds For 2011 Memorial Day Activities. Information only; no action requested.

6.8 Proclamation In Support Of Observation Of Memorial Day, Poppy Days, And Beyond The Yellow Ribbon

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby supports observance of Memorial Day on Monday, May 30th in recognition of those who made the ultimate sacrifice in the name of our nation's freedom and encourages Dakota County residents to pause for a moment of silence at 3:00 p.m.; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby proclaims Dakota County's support of Poppy Days as a fundraising effort to support needy veterans and veteran rehabilitation programs; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby proclaims Dakota County's support of the Minnesota National Guard's *Beyond the Yellow Ribbon* program as a critical mechanism for creating awareness for the purpose of connecting Servicemembers and their families with community support, training, services, and resources.

7. REGULAR AGENDA

7.1 Update On Outcomes Of Health Care And Mental Health Access Emergency Fund

Stephanie Radtke, Community Services Deputy Director, and Ruth Krueger, Employment and Economic Assistance Director, presented on this item. Ms. Radtke provided context for the timing and importance

of this grant in light of policy changes at the State. Ms. Krueger reviewed the grant criteria, recipient demographics, outreach partners, and a preview of the similar grant which has been extended through 2011. This item was for information-only; there was no action requested.

8. COMMUNITY SERVICES DIRECTORS REPORT

Kelly Harder, Community Services Director, provided a verbal report to the Committee.

9. LEGISLATIVE REPORT

Heidi Welsch, Office of Planning and Analysis, provided a Legislative Report to the Committee.

10. ADJOURNMENT

There being no further business to come before the Committee, the meeting was moved for adjournment by Commissioner Harris, seconded by Commissioner Egan, and passed on a 7-0 vote. The meeting was adjourned at 9:44 a.m.

Respectfully submitted,

Beth Bisciglia
Administrative Coordinator
Community Services Division