

**DAKOTA COUNTY
ADMINISTRATION/FINANCE/POLICY COMMITTEE OF THE WHOLE**

Meeting Minutes

February 1, 2011

Administration Center, Government Center, Conference Room 3A, Hastings, Minnesota

1. **Call To Order And Roll Call.** Commissioner Kathleen A. Gaylord, Chair of the Administration/Finance/Policy (AFP) Committee of the Whole, called the meeting to order at 10:31 a.m. Roll was noted with the following members present:

Commissioner Joseph A. Harris, District 1
Commissioner Kathleen A. Gaylord, District 2
Commissioner Thomas A. Egan, District 3
Commissioner Nancy Schouweiler
Commissioner Liz Workman, District 5
Commissioner Paul J. Krause, District 6
Commissioner Willis E. Branning, District 7

Others present included:

Brandt Richardson, County Administrator
Karen Schaffer, County Attorney's Office
Kelly Olson, Sr. Administrative Coordinator

2. **Audience.** Commissioner Gaylord asked if there was anyone in the audience who wished to address the Committee of the Whole on an issue not on the agenda or to discuss an item on the consent agenda. No one appeared.
3. **Approval Of Agenda.** On a motion by Commissioner Harris, seconded by Commissioner Egan, the agenda was approved.
4. **Introduction Of New Employees.** There were no employee introductions.

CONSENT AGENDA

On a motion by Commissioner Harris, seconded by Commissioner Gaylord, the consent agenda was unanimously approved as follows:

5. **Approval Of Minutes** of meeting held on January 4, 2011.

REGULAR AGENDA

- 6.1 **Briefing On Options For Morgue Services.** Management Analyst Deb Miller presented this item. The Committee also received comments from Medical Examiner Dr. Lindsey Thomas, County Attorney Jim Backstrom and Regina Medical Center Board member Lynn Moratzka. This item was for information only; no action was requested.
- 6.2 **Quarterly Update On 2010 Annual Board Goals.** This item was introduced by Management Analyst Deb Miller and ICMA Fellow Catherine Durham. Members of the Senior Management Team presented updates on specific goals. This item was for information only; no action was requested.

Commissioner Krause left the meeting at 11:49 a.m.

- 6.3 **Update On Employee Opinion Survey.** Employee Relations Manager Andy Benish presented this item. This item was for information only; no action was requested.

7.1 Approval Of 2011 Federal Legislative Program. Office of Planning and Analysis Manager Heidi Welsch presented this item.

On a motion by Commissioner Schouweiler, seconded by Commissioner Egan, the following resolution was unanimously recommended to the County Board:

WHEREAS, it is in the interest of the citizens of Dakota County that initiatives beneficial to the County be advocated before the United States Congress and federal agencies; and

WHEREAS, the Dakota County Board of Commissioners has retained the services of the Lockridge Grindal Nauen Federal Relations Group to represent the interests of the County to Members of Congress and before federal agencies; and

WHEREAS, eighteen policy and appropriation initiatives have been proposed for inclusion in the Dakota County federal legislative program for 2011.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby adopts the recommended federal legislative positions for 2011 as presented in to the Administration/Finance/Policy Committee of the Whole on February 1, 2011; and

BE IT FURTHER RESOVLED, That the County Administrator is hereby directed to cause to be prepared the recommended federal legislative program elements for distribution to the County's Congressional Delegation and other members of Congress and officials of federal executive agencies, as appropriate; and

BE IT FURTHER RESOVLED, That the recommended federal legislative program shall guide the work of the Lockridge Grindal Nauen Federal Relations Group in representing the interests of Dakota County with Members of Congress and federal agencies.

7.2 Update On Residential Survey And Survey Questions. Office of Planning and Analysis Manager Heidi Welsch presented this item. This item was for information only; no action was requested.

8. County Administrator's Report. The County Administrator had no report.

9. Adjournment. On a motion by Commissioner Harris, seconded by Commissioner Egan, the meeting was adjourned at 12:49 p.m.

Respectfully submitted,

Kelly D. Olson
Senior Administrative Coordinator to the Board